



**GROUPE CONSULTATIF ACTUARIEL EUROPÉEN
INTERNATIONAL ACTUARIAL ASSOCIATION (IAA/AAI)**

**INTERNATIONAL EDUCATION CONFERENCE
26 and 27 November 2003, Hotel Maritim proArte
Berlin, Germany**

MEETING ANNOUNCEMENT

On 26 - 27 November 2003 the International Actuarial Association and the Groupe Consultatif will co-sponsor an International Education Conference on “Educating actuaries with a business orientation”. The seminar will be held at the Hotel Maritim proArte in Berlin.

The conference will explore:

- The importance of ensuring that actuaries can work in a business environment as well as solving theoretical problems.
- What qualities and skills are business employers seeking from actuaries?
- The role of work experience and how it is assessed.
- What do actuaries need to know about contextual studies such as law?
- Particular approaches to teaching actuaries to develop a business orientation.

As well as inviting participation by those closely involved in actuarial education, the programme offers sessions of interest and relevance to practising actuaries from all areas of business. The conference, which will be co-chaired by Chris Daykin and Cecil Bykerk, will include keynote speakers, parallel small group sessions and general plenary discussion. It will take as its starting point the paper *Actuarial Education: the Business Element* by Lyn, Palandra and Daykin presented at the 27th ICA Congress in Cancun. (Copies of the paper will be made available to delegates registering for the seminar). The conference language will be English.

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Educating actuaries with a business orientation

PROVISIONAL PROGRAMME

26 November 2003

09.00	REGISTRATION AND COFFEE	
09.15	Key aspects of educating actuaries with a business orientation	Cathy Lyn
10.00	3 short presentations from 3 different actuarial associations on how business orientation is addressed	
10.30	BREAK	
11.00	Discussion groups: <ul style="list-style-type: none">• Where does business orientation come – pre or post qualification?• Are employers looking for actuaries to be super technicians or more rounded people?	
11.45	Feedback	
12.15	The role of work experience	Nick Dumbreck Institute of Actuaries
12.45	LUNCH	
13.45	3 short presentations from 3 different actuarial associations on how practical experience is gained and assessed	
14.15	Discussion groups: <ul style="list-style-type: none">• What skills are employers looking for actuaries to be able to demonstrate?• How are they best learnt and assessed?	
15.00	Feedback	
15.30	Business Ethics and Professionalism	Paul Grace Faculty of Actuaries
15.45	BREAK	

16.15	What do actuaries need to know about contextual studies, e.g. law?	Carla Angela Istituto Italiano degli Attuari
16.45	Discussion groups on content and role of contextual studies?	
17.30	Feedback	
18.00	CLOSE	
19.30	DINNER Speaker from finance industry on 'What is required of actuaries in the business world.'	

27 November 2003

09.00	Actuarial Control Cycle	Speaker from Institute of Actuaries of Australia
09.30	What skills are developed in a modelling course?	Rob Brown Society of Actuaries
10.00	Discussion groups: <ul style="list-style-type: none"> • How might we amend IAA and Groupe Consultatif guidelines to include mention of business skills? • What business skills might be included? 	
10.45	3 short presentations from 3 different actuarial associations on how business orientation is addressed.	
11.15	BREAK	
11.45	Feedback from discussion groups	
12.15	Plenary: lessons to be learned	
13.00	LUNCH	
14.00	CLOSE	

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REGISTRATION

Name:	
Address:	
Zip/Postcode:	
Country:	
E-mail:	
Fax:	
Phone:	
Organisation/Association Represented:	
Name of accompanying person, if applicable:	
Special dietary requirements	

Registration forms should be returned either by e-mail: mlucas@gcactuaries.org; or by fax no: 0044 1865 268 233; or by mail: Michael Lucas, Secretary, Groupe Consultatif, Napier House, 4 Worcester Street, Oxford OX1 2AW, UK.

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PAYMENT OF FEES

The registration fee, which includes all meals from lunch on Wednesday 26 November to lunch on Thursday, 27 November and the conference dinner on 26 November, as well as covering the costs of the Conference rooms and administrative support, **should be paid before 11 October 2003.**

(* = delete as appropriate)

Registration Fee -	*£210 sterling
	*US\$ 350
	*EUR 300 euros
Accompanying Person's	*£ 42.50sterling
Dinner Fee	*US\$ 70
	* EUR 60
TOTAL AMOUNT DUE - *£sterling	
*US\$	
*EUR	

WE REGRET THAT IT IS NOT POSSIBLE TO PAY BY CREDIT CARD AS THE GROUPE CONSULTATIF DOES NOT HAVE THIS FACILITY

PAYMENT:

Either

I enclose a cheque **payable to the Groupe Consultatif** in the amount of

_____ * £ sterling

_____ * US\$

_____ * euros

(See registration form above for address where cheques should be sent)

or

I am transferring _____ * £ sterling or _____ *US\$ or _____ *euros

all costs to me to the following account of the Groupe Consultatif at the Caisse d'Épargne de l'État, 1 place de Metz, Luxembourg:

IBAN no: LU20 0019 0050 6503 9000

BIC(Swift): BCEELULL

(The IBAN and BIC/Swift details will be sufficient to allow you to transfer payment to the Groupe's account.)

Please ensure that your name is included on the transfer.

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HOTELS

RESERVATIONS SHOULD BE MADE DIRECTLY WITH THE HOTEL USING THE FORM BELOW

Maritim proArte

Friedrichstrasse 151
10117 Berlin

'Comfort' Single Room – 169.00* euros

'Comfort' Double Room – 198.00* euros

* This rate is for quieter rooms which are on the higher floors of the hotel.

Breakfast buffet (18 euros) is not included in the room price

Taxes and other charges are included

Telephone: 0049 30 2033 4501

Telefax: 0049 30 2033 4590

Website: <http://www.maritim.de/english/hotels/hotels/berlin.html>

Please note that the hotel will only guarantee the availability of rooms up to six weeks before the conference. You are strongly advised to book before 11 October.



MARITIM

proArte Hotel Berlin
Roomreservation
Tel.: 030-2033-4501
Fax: 030-2033-4590

**Rooms at preferential rates were reserved for participantes of the
conference. Reservations are stricly recommended
by 11th October 2003**

„Groupe Consultatif“

surname, first name: _____

address: _____

phone: _____

fax: _____

arrival: _____ **departure:** _____

__ **single room** **€169,00* per room/night**
__ **double room** **€198,00* per room/night**

For our lavish MARITIM-breakfast buffet we charge €18,-- per person and day.

- ÿ Payment in cash on departure**
- ÿ The bill for accommodation/breakfast will paid by the company**
- ÿ Payment by creditcard number...../expiry date**

_____ **date**

_____ **signature**

***Taxes and other charges are included.**

BURSARIES

Bursaries may be available from the IAA's International Promotion and Education Fund (IPEF) for participants from actuarially developing countries. Application should be made to Chris Daykin (e-mail: chris.daykin@gad.gov.uk; fax number; 0044 20 7211 2650), with a copy to Michael Lucas, Secretary of the Groupe Consultatif (e-mail: mlucas@gcactuaries.org; fax number: 0044 1865 268233).

Hotel reservations for bursary recipients will be made by the Groupe Consultatif Secretariat (e-mail: drose@gcactuaries.org). Accommodation has been provisionally reserved at the NH Alexanderplatz Hotel, Lansberger Allee 26-32, 10249 Berlin which is accessible by public transport.

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